



EVANS COUNTY
BOARD OF COMMISSIONERS

EMERGENCY ROAD CLEARANCE RFP

The Evans County Board of Commissioners is accepting hourly rate quotes for rubber-tire equipment and operators. Interested parties must have a minimum of 3 pieces of equipment and 3 operators (equipment notated by the Contractor on the Bid Sheet). Contractors must have at least \$1,000,000 in insurance coverage, as detailed in the appropriate sections below. **Please be advised, the awarded company and crews shall follow the direct instruction, supervision, and direction of the Evans County Road Superintendent.**

Immediately following a disaster, it may be necessary to perform emergency clearance of primary transportation routes **as directed by the County.** Payment under this item will be on an hourly basis for manpower and equipment. This hourly work will only be conducted for the first 70 hours unless otherwise agreed in writing.

ADDITIONAL SERVICES PROVIDED AT NO COST:

- A. *Mobilization and Demobilization.* All arrangements necessary to mobilize and demobilize the Contractor's labor force and equipment needed to perform the Scope of Services contained herein shall be made by the Contractor.
- B. *Temporary Storage of Documents.* The Contractor shall provide storage of daily disaster-related documents and reports for protection during the disaster event.
- C. *Reporting and Documentation.* The Contractor shall provide and submit to the Monitor and the County, all reports and documents as may be necessary to adequately document its performance of this Contract, to include all requirements for documentation requested by FEMA and/or State government for reimbursement of costs.

INSURANCE PROVISIONS

The selected Vendor shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Vendor's fee proposal. **Contract work will not proceed unless Evans County has in their possession, a current Certificate of Insurance. Evans County invokes the defense of sovereign immunity. The County is not to be included as an additional insured on insurance contracts.** General Information that shall appear on a Certificate of Insurance MUST include:

- A. Name of Producer (The Contractor's Insurance Broker / Agent).
- B. Companies affording coverage (there may be several).
- C. Name and address of the Insured (this should be the Company or Parent of the firm Evans County is contracted with).
- D. A Summary of all current insurance for the insured (includes effective dates of coverage).
- E. A brief description of the operations to be performed, the specific job to be performed, or contract number.
- F. Certificate Holder **(This is to always include Evans County)**

LIMITS OF INSURANCE

Effective coverage shall have the following limits:

- A. **Commercial General Liability:** Provides protection against bodily injury, including death and property damage claims arising from operations of a contractor or tenant. Minimum limits: \$1,000,000 bodily injury, including death and property damage each occurrence and \$2,000,000 Property Damage, in the aggregate.
- B. **Worker's Compensation and Employer's Liability:** Provides statutory protection against bodily injury, sickness or disease sustained by employees of the Contractor while performing within the scope of duties. Minimum limits: \$500,000 for each accident, disease policy limit, and disease each employee and Statutory Worker's Compensation limit.
- C. **Business Automobile Liability:** Coverage insures against liability claims arising out of the Contractor's use of automobiles. Minimum limit: \$1,000,000 combined single limit per accident for bodily injury, property damage, and should be written on an "Any Auto" basis.
- D. **Umbrella Policy:** \$1,000,000.

BIDDING PROCESS

The deadline to receive bids is 4:00pm on Friday, September 8th, 2017. Bids will be opened immediately after the deadline, will be publically read aloud, and will be binding for a period of thirty (30) days from the date they are opened. Evans County reserves the right to reject any and all bids, or to accept in whole or in part any such bids that are deemed to be in the best interest of Evans County. If further information is needed, please contact County Administrator Casey Burkhalter at (912) 739-1141 or Road Superintendent Kile DeLoach at (912) 739-3195.



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EMERGENCY ROAD CLEARANCE BID SHEET

EQUIPMENT DESCRIPTION	HOURLY RATE <i>(per equipment and operator)</i>
	\$
	\$
	\$

PROPOSING COMPANY CONTACT INFORMATION

Company Name	
Billing Address:	
Service Address: <i>If different than above</i>	
Telephone:	
Fax / Email:	
Representative Name:	

It is agreed by the undersigned offeror that the signature and submission of this proposal represents the vendor's acceptance of all terms, conditions, and requirements of specifications and, if awarded, the proposal will become part of the contract agreement between the parties.

Signed: (sign manually, in ink) _____
(Signature of Authorized Representative of the Company)

Name (Printed): _____

Title (Printed): _____

Date: _____