

**Regina Miller**  
Chief Appraiser

Vacant  
Personal Property Appraiser

**Lidia Rangel**  
Permitting/Addressing

**Evans County Board of Assessors**

2 Freeman Street  
Claxton, Georgia 30417  
Phone (912) 739-3424  
Fax (912) 739-3423

**Bobby Jones**  
Chairman

Board Members  
**Faye Terry**  
**David Strickland**

The Evans County Board of Assessors are looking for a consultant for the Tax Assessors office. The consultant must have at least a level III certification from the Georgia Department of Revenue. The consultant must be able to work on as needed basis and will need to attend some board meetings. Bids will be considered on per day charge rate. If you have questions regarding the bidding process feel free to contact our office.

**Performance Requirements:**

- Perform complex appraisals of real property for the purpose of ad valorem taxes.
  - Manage and review values of rural land and urban land
  - Train and instruct the Chief Appraiser
  - Manage and review all table & schedules
  - If any schedules and unit values need to be changed, they must be developed using current sales of property in Evans County. All schedules shall comply with Georgia Department of Revenue's Appraisal Procedures Manual. All schedules and unit value for the classes of property will be supported by ratio studies. The level of assessment indicated in either study will not be less than 38% or greater than 42%. The Coefficient of Dispersion (COD) in either study will not exceed twenty (20) percent. The Price Related differential (PRD) will be in the range of .95 to 1.10.
- Any study that does not meet all the above listed criteria will result in the schedule being rejected by the assessors.